

# Klamath Health Partnership

## Job Description and Responsibilities



### Position: Janitorial Specialist

**Salary Range:** \$  
**Status:** Non-Exempt  
**Reports to:** Maintenance Manager  
**Location:** Klamath Open Door

The Janitorial Specialist is responsible for maintaining a clean and sanitary working environment for all staff, patients, and visitors.

#### Key Responsibilities

- Complies with State and Federal laws on cleaning, sanitation, and safety.
- Reports safety problems and needed repairs to the Maintenance Generalist.
- Clean and sanitize bathrooms.
- Clean, mop, and vacuum floors.
- Empty trash.
- Clean and polish fixtures.
- Remove recycling materials.
- Dust.
- Performs other duties as assigned.

#### Desired Knowledge, Skills, and Abilities:

- Basic knowledge of methods, materials, equipment, and techniques used in custodial activities.
- Basic knowledge of State and Federal laws on cleaning, sanitation, and safety.
- Ability to maintain the security of property and building.
- Ability to safely perform essential duties as above.
- Ability to establish priorities and set goals.
- High School diploma / G.E.D
- Ability to read and write in English
- Carry up to 50 pounds of garbage and lift up to 6 feet in the air to put in dumpster.
- Lift, hold, push and pull filled mop bucket (55 pounds).
- Push and pull 30 pound vacuum for an extended period of time. Continuously for up to 2 hours at a time.
- Stand, bend at waist, bend at knee, stoop, twist at waist, reach, pull and push regularly for up to 2-3 hours at a time. A total of 5.5 hours with a 15 minute break per shift.

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### **Accommodations**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to walk, talk, bend, lift, carry, write, and hear. The employee frequently is required to stand, walk, sit and use hands to finger, handle or feel. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and ability to adjust focus.